

**Subject:** Re: ACTION: NEW LOS ANGELES 700 ROSTER DUE 02-22-19  
**From:** Xochitl Lira <xlira@newlosangeles.org>  
**Date:** 2/20/19, 11:39 AM  
**To:** "brios@newlosangeles.org" <brios@newlosangeles.org>

Hi,

I updated the roster, however, we need to get 700 exit forms from Richard and Matt.

On Tue, Feb 19, 2019 at 8:25 AM Dominguez, Melida <melida.dominguez@lausd.net> wrote:

On behalf of the Charter Schools Division

Dear Ethics Liaison,

Please see attached your school roster for your review and update. Please submit this list in excel format via e-mail to: [charterschools@lausd.net](mailto:charterschools@lausd.net) on or before the deadline.

When updating the roster, please do not remove names from the list, if staff no longer with your organization, please indicate under notes that employee left and enter date staff left and provide the 700 exit form.

Any changes or alterations to the roster must be highlighted in yellow. i.e. last name change, title change. For title changes remember that you need to provide and exit form for that position and assuming office form for new title.

If you have any questions, do not hesitate to call us.

Sincerely,

Melida Dominguez  
Administrative Assistant to José Cole-Gutiérrez  
Los Angeles Unified School District  
Charter Schools Division  
Office (213) 241-0399 | Fax (213) 241-2054  
Website: <http://charterschools.lausd.net>

Charter Schools Division Mission:

The LAUSD Charter Schools Division fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

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— Attachments: —

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